



Seek inspired solutions.



Apply uncommon integrity.



Create lasting impact.



Build enduring partnerships.

CAPABILITIES STATEMENT

Performance Excellence Partners (PEP), an award-winning management consulting firm and certified woman-owned small business, has been helping federal agencies achieve their operational objectives and maximize the efficiency of their people and processes for over 20 years. As a result, we have earned the reputation of a trusted partner to our government customers by successfully executing complex, multi-task contracts in support of some of the most crucial national priorities.

— Core Capabilities —

Human Capital Services

- Human Capital Strategy
- Human Resources Policy
- Employee Engagement and Experience
- Strategic Outreach and Recruitment
- Digital Marketing Campaigns
- Strategic Communications
- Human Capital Accountability
- Diversity, Equity, Inclusion and Accessibility (DEIA)
- Operational Effectiveness
- Workforce Planning

Training & Professional Development

- Needs Assessment
- Curriculum Development
- Experiential Learning Design
- Customized Technical & Programmatic Training
- Instructional Systems Design/Development
- Instructor Led Training
- Training Program Administration & Student Management
- Resource Development

Program and Business Operations Support

- Project and Program Management
- Scheduling and Logistics
- Stakeholder Engagement and Management
- Document Management and Dissemination
- Data Analytics
- Administrative Support
- Personnel and Physical Security
- Business Process Improvement

Technical Assistance

- Coaching (in-person and virtual)
- Communities of Practice and Facilitated Peer Learning
- Meeting/Event Planning Logistics (in-person and virtual)
- Content Development (trainings, webinars, resources, reports)
- Qualitative Research (focus groups and key informant interviews)
- Grantee Support (program design, development, and implementation; sustainability; & close-out)
- Facilitation

“[PEP] consistently conducted business in a professional, responsive manner, delivering high-quality products, services, ... that demonstrated a high level of knowledge, experience, resourcefulness, commitment to excellence, and performance-driven outcomes focus.”

– DOL/ETA

CONTACT US TO LEARN MORE

Rachel E. Ramirez, CEO & President
(714) 374-1140

ramirez@performexcel.com | www.PerformExcel.com

OUR CONTRACTING INFORMATION

SAM Unique Entity ID: ZKZWX1WCK153

GSA FSS MAS, Professional Services:
Contract # GS-10F-0281T and #47QRAA23D007Z

SINs: 541611, 541612HC, 611430, and OLM

FSC/PSC Codes: R408 and R499

DUNS: 062756759 **CAGE CODE:** 3GCN4

Primary NAICS Code 541611: Administrative Management & General Management Consulting Services

GSA OASIS SB Pool 1: Contract # 47QRAD20D1070

GSA HCaTS SB Pool 2: Contract # GS02Q16DCR0101

Offices in California and the Washington, D.C. Area

GSA MAS PSC | HCaTS SB Pool 2 | OASIS SB Pool 1

Woman-Owned Small Business (WOSB) | Third Party Certified



Seek inspired solutions.



Apply uncommon integrity.



Create lasting impact.



Build enduring partnerships.

— Related Accomplishments —

Human Capital Services

National Science Foundation, Division of Human Resources Management. Improved employee engagement and experience by streamlining survey analysis processes for more actionable insights, enriching Human Capital service delivery, enhancing accountability, as well as optimizing HR processes across four workstreams.

U.S. Department of Homeland Security (DHS), OCHCO. Advancing agency’s DEIA objectives by helping to recruit and cultivate the next generation of cybersecurity and intelligence talent from Minority Serving Institutions (MSIs) and Historically Black Colleges and Universities (HBCUs). Provide inclusive branding, marketing, and stakeholder engagement as well as an experiential learning framework for fellowship program participants.

U.S. Coast Guard (USCG) Office of International Affairs. Improved and coordinated human resource projects, comprehensive maritime security force training, organizational development, and technical advisory teams in support of the Maritime Infrastructure Protection Force (MIPF) in two partner nations, Saudi Arabia and Malaysia. Implemented a change management initiative that resulted in access to near real-time information on events taking place in Saudi Arabia.

“The totality of support provided by the Contractor has been wide-ranging, comprehensive, mission-focused, and impacting.”
– USCG CPARS

Training & Professional Development

U.S. Air Force, Air University. Delivering a world-class transformational education experience by ensuring the smooth execution and behind-the-scenes information technology and audio/visual integration, logistics, administration, and student management for the Leadership Development Course for Squadron Command.

Project and Program Management

U.S. Department of Energy (DOE), Strategic Petroleum Reserve. Consistently earned outstanding reviews for providing project and financial management, process improvement, training, technical support, security planning, administrative, IT, and HR support services. Saved \$450,000 in training costs during transition to a cloud-based IT solution.

U.S. Department of Labor, Office of Job Corps (DOL/OJC). Improved the physical security at Job Corps Centers across the country by conducting independent on-site physical security assessments, developing mitigation strategies, developing recommendations for various security initiatives, and supporting personnel security tasks and processes.

Technical Assistance (TA)

U.S. Department of Health and Human Services, Health Resources & Services Administration (HHS/HRSA). Optimizing performance of 83 grantees of the Community Health Worker Training Program (CHWTP) through assessing needs and developing customized training and TA plans to increase collaboration with Registered Apprenticeship Programs and strengthen the public healthcare workforce.

U.S. Department of Labor, Office of Apprenticeship (DOL/OA). Better equipped grantees of the Youth Apprenticeship Readiness Grant (YARG) program to achieve greater success in providing alternate career pathways for underserved youth populations. Provide technical assistance (TA) developing and managing on-line resources as well as provide coaching and training support.

— Clients Served —



— WHY PEP —

- ✓ **Low Risk. Best-in-Class Contractor**, HCaTS SB Pool 2 (one of 12 WOSBs) and OASIS SB Pool 1.
- ✓ **Quality!** A flexible customer service approach and average CPARS score of 4.7 out of 5 for Quality.
- ✓ **Targeted Recruiting and Fast Onboarding** with database of professionals ready to work and screened for fit.
- ✓ **Process Rigor Assurance** based on our ISO 9001:2015 certified project management processes.
- ✓ **Proven History.** Over two decades of contracting experience with over 85 federal Prime Contracts.
- ✓ **People first approach** with clients, staff, and partners.

Offices in California and the Washington, D.C. Area

GSA MAS PSC | HCaTS SB Pool 2 | OASIS SB Pool 1

Woman-Owned Small Business (WOSB) | Third Party Certified